

# CNPS SAN DIEGO CHAPTER

## BOARD OF DIRECTORS MEETING

### AGENDA March 3, 2021

To be held in virtual meeting using Zoom web conferencing app.

<https://us02web.zoom.us/j/83675145318?pwd=S2ViVnh3OGduYm5hRTA2YzJuWHRvdz09>

**Conference room open for informal discussion: 6:15 p.m.**

**Call to Order: 6:30 p.m.** (Quorum = Six Board Members)

**Known absences:**

**Guests:**

**2020-21 Fiscal Year Goals:**

- Host 2 Educational Sessions (2-3 hours each, perhaps hands on)
- Increase Sponsorships

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|--------------|--|----------------------|
| <b>I.</b>    | <b>Welcome visitors and announcements</b><br>New volunteers (Joseph)   | <b>[6:30 – 6:35]</b> |
| <b>II.</b>   | <b>Additions or Changes to the Agenda</b><br>A. Vote to approve  | <b>[6:35 - 6:40]</b> |
| <b>III.</b>  | <b>Review of Previous Minutes (Bobbie)</b><br>A. Vote to approve February Minutes <i>Attachment 1 (pending)</i>  | <b>[6:40 – 6:45]</b> |
| <b>IV.</b>   | <b>Treasurer’s Report (Andrea) Attachment 2 (pending)</b><br>A. Draft Fiscal Year Budget 2021-2022 <i>Attachment 3 (pending)</i>   | <b>[6:45 – 7:05]</b> |
| <b>V.</b>    | <b>Guest Business &amp; Actionable Items</b><br>A. Motion to increase in MailChimp account level to allow volunteer authorship without personal data                                 | <b>[7:05 –7:15]</b>  |
| <b>VI.</b>   | <b>Special Events</b><br>A. Winter Plant Sale Report (Justin) <i>Attachment 4</i><br>B. Native Plant Week plans? (Joseph)  | <b>[7:15-7:40]</b>   |
| <b>VII.</b>  | <b>New Business</b><br>A. Right of Entry with Open Space   | <b>[7:40-7:55]</b>   |
| <b>VIII.</b> | <b>Old Business</b><br>A. Update on outdoor gatherings (Joseph, Justin)<br>B. Update of Chapter Handbook and Bylaws (Bobbie)<br>C. Developing a sponsorship policy? (Joseph, Andrea) | <b>[7:55-8:35]</b>   |

- D. Setting a date for board vision meeting. What should be the focus/theme? Who should be invited?
- E. Nomination committee for two available board positions (Justin, Bob)
- F. Cindy Hazuka request to identify space and budget for external seed storage and packaging location (see Items for Consideration below)

**IX. Optional Committee Reports (Please submit reports via email where possible) [8:35-]**

- A. Conservation (Frank)

**SUBMITTED IN WRITING** *Attachment 5*

Conservation (Frank)

Native Garden Committee (Christine)

**X. Wrap up and conclusions**

**[by 9:00PM]**

**Next Meeting Date: April 7, 2021**

**ITEMS for CONSIDERATION – TEXT**

**V-A.** "I, Joseph Sochor, motion to increase our MailChimp account level from an Essentials to a Standard Plan for an additional \$23 per month to allow volunteers to author email campaigns without allowing access to mailing list personal data"

**VIII-D.** From Cindy Hazuka, Seeds and Bulbs Committee: "As the seed efforts grow, I am anxious to find an offsite location to store prepared seed packets and cleaned seed that doubles as a place for members to come help process the packets and fulfill mail-orders. If the chapter wants to continue to have seed sales as an income stream, it is imperative that the work load of this effort is distributed between more members and having a space that multiple people can access to pitch in is one idea (or a person who is willing to share their home to members/storage). I envision a space no smaller than 10x10 with a large wire rack for storage and a card table with 4 chairs for workers. Because these are seeds, the site would ideally be climate controlled (not get too hot or humid), have electricity for printing mailing labels, and have access to a restroom. Even an executive suite in an office would be acceptable. It is probable that a landlord could write off the cost of rent if the let us, as a 501(c)3 use it. I would appreciate some discussion at the board about what the chapter could reasonably budget for a year of rent for this purpose. Ideally the site could also be used in place of the storage locker we rent now (\$200/month) as well, although I don't know the space requirement for those materials.

Three potential identified outcomes:

- The chapter rents a storage space or is able to coordinate with Tecolote Nature Center to store seeds there (Justin investigating)
- A chapter member volunteers to store (and possibly fulfill orders) from their home. (Volunteer position to be advertised Feb 1 by email and on website.)
- CNPS staff assumes Seed and Bulb distribution program (Vince Scheidt contacted who copied Ann-Marie Benz & Brock Wimberly)"